General Contractors Application

1) Applicant Information

Applicant / Business Name: _____

DBA (if any): _____

Website: _____

Mailing Address: _____

Location Address: _____

Primary Contact & Title: _____

Phone: _____ Email: _____

Years in business under this name: _____ Years of experience in field: _____ New venture ☐

Licensed? Yes ☐ No ☐

License class/number: _____ State(s) licensed: _____

Any prior/other names or licenses in past 10 years? Yes ☐ No ☐ If yes, list:

_____

Radius of operations from main location: _____ State(s) worked in: _____

2) Operations Profile

Role (*check all that apply*): General Contractor ☐ Subcontractor ☐ Developer/Builder ☐ Construction Manager (for fee) ☐ Project Manager ☐ Project Owner ☐

Percent of operations: General Contractor ____% Subcontractor ____% Developer ____% Construction Manager ____%

Any other operations owned, operated, or managed? Yes ☐ No ☐

If yes, describe and indicate where insured: _____

Any construction management where subs' contracts/payments are not under your control? Yes ☐ No ☐

If yes, describe: _____

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Do you allow your license to be used by others to obtain permits without your jobsite supervision? Yes ☐ No ☐

Do you lease or rent any equipment to others? Yes ☐ No ☐

If yes, list equipment and annual receipts; attach rental/lease contract:

_____

_____

Do you lease mobile equipment? Yes ☐ No ☐

With operators? Yes ☐ No ☐ Type of equipment: Do you use cranes? Yes ☐ No ☐ Max boom length: _____

3) Payroll / Revenue

Active owners at job sites/supervisory (state minimum payroll applies): _____
Total Owner Payroll: $_____

Employees (incl. leased/temporary): ____ Total Annual Payroll (excl. owners): $_____

Cost of leased/temp/staffing/casual labor (if not included above): $_____

Annual subcontracted cost (labor & materials): $_____

Year	***Payroll***	***Receipts / Sales***	***Subcontractor Cost***
5th prior year	$_____	$_____	$_____
4th prior year	$_____	$_____	$_____
3rd prior year	$_____	$_____	$_____
2nd prior year	$_____	$_____	$_____
Last year	$_____	$_____	$_____
Projected next 12 months	$_____	$_____	$_____

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4) Work Mix by Sector & Type

Overall operations: Commercial ____% Public Works ____% Residential ____% Other (describe) ____%

Residential

% New Construction		+ % Remodeling/Repairs		+ % Demolition	= 100%
% Rural		+ % Suburban		+ % Urban	= 100%

Commercial

% New Construction		+ % Remodeling/Repairs		+ % Demolition	= 100%
% Rural		+ % Suburban		+ % Urban	= 100%

Industrial

% New Construction		+ % Remodeling/Repairs		+ % Demolition	= 100%
% Rural		+ % Suburban		+ % Urban	= 100%

5) Project History & Pipeline

Ever involved in any residential project exceeding 20 homes/units? Yes ☐ No ☐

Start Date	End Date	Value	Description (current/next 12 months; 3 largest)
		$	
		$	
		$	

Largest Projects – Past 5 Years (4–5 examples)

Year Completed	Value	Description
	$	
	$	
	$	
	$	
	$	

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5 Current Largest Jobs (if applicable)

Project/Location	Nature of Work	Job Cost/Sales	Dates (Start/End)
		$	
		$	
		$	
		$	
		$	

6) Subcontractors & Risk Transfer

Do you obtain Certificates of Insurance (GL & WC) from all subcontractors? Yes ☐ No ☐

Minimum GL limits required of subs: $_____ / $_____

Are written contracts obtained from all subcontractors? Yes ☐ No ☐

Do all subcontracts contain a Hold Harmless/Indemnity in your favor? Yes ☐ No ☐

Are you named as Additional Insured on all subcontractor policies? Yes ☐ No ☐

Do you normally use the same subcontractors? Yes ☐ No ☐

Do you use any casual labor? Yes ☐ No ☐

Do you use any leased employees? If yes, are you responsible for benefits and Workers' Comp? Yes ☐ No ☐

Do you carry Workers' Compensation insurance? Yes ☐ No ☐

How long are certificates kept? _____

Trade Classification / Code	By Employees (Payroll $)	By Insured Subs (Cost $)	By Uninsured Subs (Cost $)

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7) Special / High-Hazard Operations

Operation (check if performed)	Operation (check if performed)	Operation (check if performed)
☐ Airports	☐ Architecture/Design	☐ Asbestos/Lead Abatement
☐ Blasting	☐ Caisson/Pile Driving/Cofferdam	☐ Chinese Drywall Remediation
☐ Dams/Reservoirs	☐ Demolition	☐ Drilling
☐ Earthquake/Seismic Work	☐ EFIS / Synthetic Stucco	☐ Excavating/Grading
☐ Fire/Water/Mold Restoration	☐ Fireproofing	☐ Gas Mains/LPG
☐ Hospitals/Operating Rooms	☐ Industrial Millwright/Machinery	☐ Oil or Gas Fields
☐ Radon Mitigation	☐ Railroads	☐ Re-roofing
☐ Removal/Installation of Underground Tanks	☐ Sewer/Water Mains	☐ Sprinklers/Fire Prevention
☐ Structural Steel	☐ Tunneling	☐ Traffic Signals/Controls
☐ Underpinning	☐ Work above 3 stories (max height: ____)	☐ Work below grade (max depth: ___)
☐ Work on hillsides/slopes/landfills (max slope: ____)		

8) Roofing Specifics (if any roofing work)

Percentage of heat applications: ____% Percentage of membrane roofing: ____%

9) Additional Practices & Controls

Always use written contracts with customers? Yes ☐ No ☐

If excavating, use "Dig Safe"/utility locates prior to digging? Yes ☐ No ☐

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10) Typical Project Description

Describe the typical project your company is involved in (scope, size, values):_____
_____.

11) Additional Insureds (if required)

Identity	Interest	Primary?	Waiver of Subrogation?

12) Average Job & Endorsements

Average completed job value (incl. materials/equipment/labor): $_____

How many Additional Insured endorsements anticipated next year? _____

13) Claims & Legal History

Any claims, losses, or suits in the past five years? Yes ☐ No ☐

Any pending claims or legal actions? Yes ☐ No ☐

Knowledge of any pre-existing act/condition that may give rise to a claim? Yes ☐ No ☐

Accused of faulty construction in the past five years? Yes ☐ No ☐

Accused of breaching a contract in the past five years? Yes ☐ No ☐

14) Real Estate Development / Land Holdings

Do you own any real estate development property? Yes ☐ No ☐

If yes: Acres _____ Building sites _____ Planned development: _____

Do you have any model homes? Yes ☐ No ☐

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Do you own any vacant land? Yes ☐ No ☐

15) Geographic & Production Details

States you operate in:

Worked in AK, AZ, CA, CO, HI, MN, NV, NM, OR, SC, WA in last 5 years? Yes ☐ No ☐

Plan to work in AK, AZ, CA, CO, HI, MN, NV, NM, OR, SC, WA? Yes ☐ No ☐

Working or planning to work in New York? Yes ☐ No ☐

Condo/Townhouse/Tract work planned? Yes ☐ No ☐

If yes, units/locations/descriptions: _____

_____

Residential homes next year: _____ Homes built past 3 years: _____
Homes remodeled past 3 years: _____ Max homes in any 1 year (past 10 years): _____

Applicant Statement

The applicant declares that the information provided in this application is true, complete, and correct to the best of their knowledge and belief and that no material facts have been suppressed or misstated. This application shall be the basis of any insurance issued and shall be attached to and become a part of the policy.

Applicant Name: _____

Title: _____

Signature: _____

Date: _____/_____/_____

Producing Agent: _____

Phone/Email: _____